

The Georgia Board of Examiners of Licensed Practical Nurses met in Conference Room 102 of the Professional Licensing Boards Division of the Georgia Secretary of State, located at 237 Coliseum Drive, Macon, Georgia 31217.

**WEDNESDAY, October 20, 2010**

**MEMBERS PRESENT:**

Barbara Mitchell, RN, NHA, President  
Jane Harte Sipple, LPN, CPUR, CCDS Vice President  
Kellie R. Lockwood, RN, MSN, Cognizant Member  
Patricia Z. Marshall, LPN, NAAC  
Fredettina "Tina" Fletcher, LPN  
Krista Andrea Phipps, LPN

**MEMBERS ABSENT:**

Le Ann Tuggle, Consumer Member

**STAFF PRESENT:**

James Cleghorn, Executive Director  
Janet Jackson, JD, Assistant Attorney General  
Pam Candler, Board Support Specialist

**OTHERS PRESENT**

Hattie O'Bryant, Liaison, Georgia LPN Assn.

Ms. Mitchell called the meeting to order at 9:14 a.m. and noted that a quorum was present to conduct business.

**LIAISON REPORT**

Ms. O'Bryant requested greetings from the Board for the upcoming Georgia LPN Association meeting to be held in Augusta, Georgia. The Association will present a workshop to the student attendees on sitting for the NCLEX examination.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Cleghorn stated that he sent notices to the programs concerning the On-Line Examination applications on October 19, 2010.

**EXECUTIVE SESSION**

Ms. Sipple moved, Ms. Phipps seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§43-1-2(k); 43-1-19(h); 43-26-5 (c) and 43-26-11, to deliberate on applications and enforcement matters and to receive information on applications, investigative cases and pending cases. The motion passed unanimously.

At the conclusion of Executive Session on Wednesday, October 20, 2010, Ms. Mitchell declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

### **DISCIPLINE CASES - COMPLAINTS**

**GM LPNI110094** Ms. Marshall moved to close the case and inform the complainant that it is outside of the Board’s jurisdiction. Ms. Fletcher seconded the motion and it carried unanimously.

**DC LPNI110090** Ms. Fletcher moved to refer to the Attorney General’s Office for a Hearing or Public Consent Order based on substandard care and a violation of HIPPA. Ms. Lockwood seconded the motion and it carried unanimously.

**EF LPNI110128** Ms. Marshall moved to close the case with a letter of concern (medication administration). Ms. Sipple seconded the motion and it carried unanimously.

**LA LPNI110133** Ms. Fletcher moved to close the case due to insufficient evidence to establish substandard care. Ms. Lockwood seconded the motion and it carried unanimously.

**CA LPN9110131** Ms. Sipple moved to refer to the Attorney General’s office for a hearing or Public Consent Order with required coursework in medication administration and ethics and notify the Georgia Board of Nursing of the action taken. Ms. Marshall seconded the motion and it carried unanimously.

**EEW LPNI110087** Ms. Fletcher moved to request the internal investigation from the facility. Once the materials are received, the board will review this case for further action. Ms. Sipple seconded the motion and it carried unanimously.

### **NCLEX/EXAMINATION Application Review**

**CKW LPNI110118** Ms. Sipple moved to license with a letter of concern (drugs) upon proof of successful completion of probation. Ms. Lockwood seconded the motion and it carried unanimously.

**MLT LPNI110117** Ms. Fletcher moved to license with a letter of concern (criminal). Ms. Marshall seconded the motion and it carried unanimously.

**MNT LPNI10116** Ms. Fletcher moved to license with a letter of concern (criminal). Ms. Marshall seconded the motion and it carried unanimously.

### **BAUDER COLLEGE**

Dr. Charles Taylor, President, Bauder College, discussed past communications and vowed to keep the Board apprised of their plan of action with the Southern Association of Colleges.

Ms. Lockwood moved to rescind board action #3 from the August 2010 meeting and allow Bauder College to continue to submit materials related to the development and implementation of a proposed practical nursing program. Ms. Marshall seconded the motion and it carried unanimously.

## **EXECUTIVE SESSION**

Ms. Lockwood moved, Ms. Sipple seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§43-1-2(k); 43-1-19(h); 43-26-5 (c) and 43-26-11, to deliberate on applications and enforcement matters and to receive information on applications, investigative cases and pending cases. The motion passed unanimously.

At the conclusion of Executive Session on Wednesday, October 20, 2010, Ms. Mitchell declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

### **ENDORSEMENT - Application Review**

**JDT LPNI110071** Ms. Fletcher moved to deny licensure based on action taken in another jurisdiction and failure to disclose full nature of Florida action. Ms. Fletcher also moved to allow the board office to notify other Boards of Nursing of this action. Ms. Sipple seconded the motion and it carried unanimously.

### **REINSTATEMENT – Application Review**

**REJ LPNI090077** Ms. Marshall moved to write applicant a letter requesting an Outpatient Mental/Physical Examination as a condition of the Board’s consideration of the application. Results are to be reviewed by the Board Cognizant. If warranted, referral to the Attorney General’s office for a consent agreement utilizing evaluation results and/or recommendations. If not warranted, proceed with licensure and close the case. Ms. Sipple seconded the motion and it carried unanimously.

**JAH LPNI110114** Ms. Fletcher moved to deny licensure based on criminal and substance abuse history. Applicant may reapply after 24 months of documented continued sobriety. Ms. Lockwood seconded the motion and it carried unanimously.

**TBG LPNI110115** Ms. Marshall moved to deny licensure based on actions taken by another licensing board and applicant’s failure to disclose these actions. Ms. Sipple seconded the motion and it carried unanimously.

## **PERSONAL APPEARANCES**

**RRF LPNI110076** Ms. Fletcher moved to uphold the Board’s previous decision for applicant to take a refresher course of 80 hours of didactic and 160 hours of clinical. Ms. Marshall seconded the motion and it carried unanimously.

**LSF LPNI110141** Ms. Fletcher moved to approve applicant to sit for the NCLEX-PN Examination based on earning a degree in gerontology, previous nursing education and additional coursework. Ms. Sipple seconded the motion and it carried unanimously.

**EJS LPN110101** Ms Marshall moved to rescind the August 2010 motion and subsequent order with fine and proceed with licensure by reinstatement. Ms. Sipple seconded the motion and it carried unanimously.

**DM LPN9100361** Ms. Marshall moved to uphold the June 2010 licensure denial. Applicant must complete educational program and retake the NCLEX-PN examination. Ms. Sipple seconded the motion and it carried. Ms. Lockwood opposed the motion.

### **MENTAL/PHYSICAL EXAMINATION Review**

**RCD LPNI100100** Ms. Lockwood moved to accept Mental/Physical Examination and proceed with unrestricted licensure. Ms. Fletcher seconded the motion and it carried unanimously.

### **REINSTATEMENT Application Review**

**LEW LPNI100381** Ms. Fletcher moved to uphold June 2010 licensure denial based on applicant's failure to comply with Florida Board of Nursing Board Order. Motion was seconded by Ms. Sipple and it carried unanimously.

### **EQUIVALENCY Application Review**

**NVJW LPNI110113** Ms. Sipple moved to approve applicant sitting for the NCLEX-PN Examination. Applicant will be re-evaluated upon receipt of passing scores for licensure. Ms. Fletcher seconded the motion and it carried unanimously.

### **VIOLATION of Mental/Physical Examination**

**CSGH LPNI030293** Ms. Fletcher moved to refer to the Attorney General's office for indefinite suspension for violation of Mental/Physical Examination order. Licensee may petition the board for reinstatement once Mental/Physical Examination results are complete. Ms. Marshall seconded the motion and it carried unanimously.

**PLMB LPN9080069** Ms. Lockwood moved to refer to the Attorney General's office for indefinite suspension for violation of Mental/Physical Examination order. Licensee may petition the board for reinstatement once Mental/Physical Examination results are complete. Ms. Fletcher seconded the motion and it carried unanimously.

**LMJ LPNI080124** Ms. Lockwood moved to refer to the Attorney General's office for indefinite suspension for violation of Mental/Physical Examination order. Licensee may petition the board for reinstatement once Mental/Physical Examination results are complete. Ms. Mitchell seconded the motion and it carried unanimously. Ms. Fletcher abstained.

### **POSSIBLE VIOLATION OF Consent Order**

**KNW LPNI090028** Ms. Lockwood moved to close case with no action. Ms. Fletcher seconded the motion and it carried unanimously.

**DSH LPNI110154** Ms. Fletcher moved to close case with no action. Ms. Sipple seconded the motion and it carried unanimously.

### **MISCELLANEOUS – SELF-REPORT**

**TLW LPNI100294** Ms. Sipple moved to acknowledge self report with no action. Ms. Lockwood seconded the motion and it carried unanimously.

### **REINSTATEMENT Application Review**

**DPM LPNI110148** Ms. Fletcher moved to order licensee to have an outpatient Mental/Physical examination based on DUI arrest history. The results are to be reviewed by the Cognizant Board Member. If warranted, refer to the attorney General's office for a hearing or consent order utilizing evaluation results and/or recommendations. If not warranted, close the case. Ms. Sipple seconded the motion and it carried unanimously.

### **NCLEX/EXAMINATION Application Review**

**MSK LPNI110147** Ms. Marshall moved to proceed with licensure. Ms. Sipple seconded the motion and it carried unanimously.

**TGM LPN9110142** Ms. Fletcher moved to proceed with licensure. Ms. Lockwood seconded the motion and it carried unanimously.

**SDW LPNI110144** Ms. Lockwood moved to proceed with licensure. Ms. Marshall seconded the motion and it carried unanimously.

**JNR LPN9110146** Ms. Fletcher moved to license with a letter of concern (criminal). Ms. Sipple seconded the motion and it carried unanimously.

### **ENDORSEMENT Application Review**

**LNW LPNI110143** Ms. Lockwood moved to license with a letter of concern (alcohol). Ms. Marshall seconded the motion and it carried unanimously.

### **NCLEX EXAMINATION Application Review**

**DLK LPNI110145** Ms. Fletcher moved to license with a letter of concern (criminal). Ms. Sipple seconded the motion and it carried unanimously.

### **COMPLAINT**

**SAW LPNI110155** Ms. Lockwood moved to refer to the Attorney General's Office for a public Consent Order based on violation of HIPPA, substandard care. Ms. Lockwood also moved to notify employer of this violation. Ms. Sipple seconded the motion and it carried unanimously.

### **NCLEX/EXAMINATION Application Review**

**LAS LPNI110159** Ms. Fletcher moved to proceed with licensure. Ms. Sipple seconded the motion and it carried unanimously.

**JDLD LPNI110158** Ms. Lockwood moved to proceed with licensure. Ms. Sipple seconded the motion and it carried unanimously.

### **ENDORSEMENT Application Review**

**KSM LPNI110157** Ms. Fletcher moved to proceed with licensure by endorsement. Ms. Lockwood seconded the motion and it carried unanimously.

### **NCLEX EXAMINATION Application review**

**HRB LPN9110160** Ms. Sipple moved to issue license. Ms. Fletcher seconded the motion and it carried unanimously.

**NSD LPNI110161** Ms. Fletcher moved to issue license with a letter of concern (criminal). Ms. Sipple seconded the motion and it carried unanimously.

### **ENDORSEMENT Application review**

**GB LPNI110162** Ms. Lockwood moved to issue license with a public consent agreement and a fine of \$250.00 for failure to disclose action taken by another board. Ms. Sipple seconded the motion and it carried unanimously.

### **NCLEX EXAMINATION Application Review**

**CTDS LPNI110164** Ms. Fletcher moved to deny licensure based on insufficient theory clock hours. Applicant may request information on how to obtain additional hours. Ms. Sipple seconded the motion and it carried unanimously.

**KLG LPNI110165** Ms. Sipple moved to issue license with a letter of concern (alcohol). Ms. Marshall seconded the motion and it carried unanimously.

### **REINSTATEMENT Application Review**

**JMJ LPN9110003** Ms. Sipple moved to issue license with a letter of concern (failure to disclose) upon successful completion of an 80 hours theory/80 hours clinical board approved refresher program. Ms. Phipps seconded the motion and it carried unanimously.

### **ENDORSEMENT Application Review**

**HML LPNI110166** Ms. Fletcher moved to proceed with licensure by endorsement. Ms. Lockwood seconded the motion and it carried unanimously.

### **NCLEX EXAMINATION Application Review**

**RLH LPNI110167** Ms. Fletcher moved to proceed with licensure. Ms. Sipple seconded the motion and it carried unanimously.

**BGH LPNI110168** Ms. Sipple moved to refer to legal services for a public consent agreement with a \$250.00 fine for failure to disclose. Ms. Marshall seconded the motion and it carried with Ms. Lockwood in opposition.

### **ENDORSEMENT Application Review**

**ANH LPNI110082** Ms. Fletcher moved to request applicant to submit criminal background checks from South Carolina, North Carolina and Kentucky. Upon receipt of the criminal background checks the Board will make a determination regarding licensure. Ms. Lockwood seconded the motion and it carried with Ms. Marshall in opposition.

### **REINSTATEMENT Application Review**

**KBH LPNI110169** Ms. Lockwood moved to proceed with licensure by reinstatement. Ms. Sipple seconded the motion and it carried unanimously.

### **ENDORSEMENT Application Review**

**NRC LPNI110170** Ms. Fletcher moved to ask the applicant why she responded “yes” to question #20 and failed to provide a letter of explanation and court documents. Ms. Sipple seconded the motion and it carried unanimously.

### **NCLEX EXAMINATION Application Review**

**CRH LPNI110171** Ms. Lockwood moved to license with a letter of concern (criminal). Ms. Marshall seconded the motion and it carried unanimously.

**RFI LPNI110172** Ms. Fletcher moved to refer to legal services for a public consent agreement with a \$250.00 fine for failure to disclose. Ms. Lockwood seconded the motion and it carried unanimously.

### **ENDORSEMENT Application Review**

**RMM LPNI100275** Ms. Lockwood moved to deny licensure based on action in another jurisdiction. Applicant may reapply upon completion of probation in Tennessee. Ms. Fletcher seconded the motion and it carried unanimously.

### **COMPLAINT**

**CT LPNI110150** Ms. Fletcher moved to refer to Enforcement. Ms. Sipple seconded the motion and it carried with Ms. Phipps abstaining.

## **2009-2010 RENEWAL Application Review**

**ALP LPNI11004** Ms. Lockwood moved to order licensee to have an outpatient mental/physical examination. Results are to be reviewed by the Cognizant Board Member. If warranted, refer to the Attorney General's office for a hearing or consent order utilizing evaluation results and/or make recommendations. If not warranted, close the case. Ms. Fletcher seconded the motion and it carried unanimously.

## **NCLEX/EXAMINATION Application review**

**GSP LPNI100389** Ms. Fletcher moved to license with a letter of concern (failure to disclose). Ms. Sipple seconded the motion and it carried unanimously.

**SJW LPNI100363** Ms. Lockwood moved to issue license with a letter of concern (criminal). Ms. Sipple seconded the motion and it carried unanimously.

**AAT LPNI100154** Ms. Fletcher moved to request a drug screen and physical examination and when complete return to the Board. Ms. Sipple seconded the motion and it carried unanimously.

**CMS LPNI110156** Ms. Fletcher moved to instruct staff to notify complainant that board has no jurisdiction or authority over medical facilities. Ms. Sipple seconded the motion and it carried unanimously.

## **ENFORCEMENT**

**OJE LPNI090214** ] Ms. Fletcher moved to write each individual a letter of concern (documentation). Ms. Sipple seconded the motion and it carried unanimously.

**CB LPNI090215** ]

**NJ LPNI090216** ]

**IDS LPNI090217** ]

Ms. Lockwood moved to adjourn the meeting at 6:25 p.m. Ms. Fletcher seconded the motion and it carried unanimously.

## **THURSDAY, October 21, 2010**

### **MEMBERS PRESENT:**

Barbara Mitchell, RN, NHA, President  
Jane Harte Sipple, LPN, CPUR, CCDS Vice President  
Kellie R. Lockwood, RN, MSN, Cognizant Member  
Patricia Z. Marshall, LPN, NAAC  
Fredetena "Tina" Fletcher, LPN  
Krista Andrea Phipps, LPN

### **MEMBERS ABSENT:**



Le Ann Tuggle, Consumer Member

**STAFF PRESENT:**

James Cleghorn, Executive Director  
Janet Jackson, JD, Assistant Attorney General  
Pam Candler, Board Support Specialist  
Adrienne Price, RN, MSN, Legal/Discipline Consultant

**OTHERS PRESENT**

Paul Burke, Attorney  
Wanda Wilson, Court Reporter  
Joel W. Collier, Licensee

Ms. Mitchell called the meeting to order at 8:35 a.m. Ms. Mitchell noted that a quorum was present to conduct business.

Minutes from the August 18-19, 2010 meeting were approved as amended.

**BOARD POLICY**

Ms. Lockwood moved to accept Board Policy on Failure to Disclose (with staff approval), applying to all applicants who fail to disclose a criminal record and/or action taken by another board, Ms. Sipple seconded the motion and it carried unanimously.

**STUDENT LOAN DEFAULTS**

Ms. Fletcher moved to suspend the following licenses, in accordance with OCGA §20-3-295, to practice as Licensed Practical Nurses for defaulting on Licensees' student loans, and further move that this suspension will cease upon the receipt by the Division Director of a notice of release from the Georgia Higher Education Corporation. Ms. Phipps seconded the motion and it carried unanimously.

<b><u>LICENSE #</u></b>	<b><u>BORROWER NAME</u></b>	<b><u>RESIDENCE</u></b>
LPN072262	Jenny Lewis	Baxley, Georgia
LPN065567	Kimberly D. Mobley	Baxley, Georgia
LPN063137	Celisca S. Mullis	Brookfield, Georgia
LPN068481	Shelly M. Bens	Brunswick, Georgia
LPN071115	Cynthia D. Laird	Brunswick, Georgia
LPN071507	Angela M. Grizzle	Calhoun, Georgia
LPN065906	Tina I. Rolan	Calhoun, Georgia
LPN066255	Sherry M. Cochran	Vance, Alabama
LPN077263	Chrystal D. Gonzales	Dalton, Georgia
LPN067362	Jennifer K. Ball	Dalton, Georgia
LPN076857	Rosa L. Dennis	Dublin, Georgia
LPN078230	Amanda M. Hardin	Wrens, Georgia
LPN069011	Princess C. Hall	Dublin, Georgia
LPN077173	Kizzy T. Harvey	Eastman, Georgia

LPN078987	Wendy D. Bream	Dublin, Georgia
LPN070220	Clarissa L. Ivery	Dublin, Georgia
LPN051888	Peggy M. Foskey	Rhine, Georgia
LPN059414	Glennis Blue	Warner Robins, Georgia
LPN048318	Gloria D. Stinson	Fort Valley, Georgia
LPN069052	Cassaharria S. Dixon	Townsend, Georgia
LPN072440	Melissa a. Groover	Pooler, Georgia
LPN044845	Kimberly J. Stokes	Macon, Georgia
LPN067200	Stephanni M. Tumblin	Macon, Georgia
LPN074415	Stacey T. Alexander	Jackson, Georgia
LPN058430	Shannon M. Halsted	Macon, Georgia
LPN056650	Sheri D. Tomlin	Macon, Georgia
LPN072089	Theresa M. McCarter	Macon, Georgia
LPN042679	Mary A. Mixon	Waverly, Georgia
LPN058765	Kathy A. Harrell	Helena, Georgia
LPN064161	Vicki R. Brewer	Hazlehurst, Georgia
LPN075548	Jennifer L. Hooks	Pelham, Georgia
LPN073310	Virginia S. Hopkins	Donalsonville, Georgia
LPN053098	Renita Y. Johns	Albany, Georgia
LPN076403	Beth M. Sammons	Moultrie, Georgia
LPN067441	Laurie L. Long	Americus, Georgia
LPN060709	Sharon M. Pelkey	Albany, Georgia
LPN035376	Cecelia Holmes	Albany, Georgia
LPN060732	Frenchie F. Neloms	Sparks, Georgia
LPN074417	Sara E. Devivo	Warner Robins, Georgia
LPN072657	Courtney L. Mercer	Jakin, Georgia
LPN076956	Lanesia S. Grier	Blakely, Georgia
LPN073412	Clorissa N. Varnes	Blakely, Georgia
LPN069796	Latosha E. Grier	Blakely, Georgia
LPN054651	Lori N. Kite	Ellaville, Georgia
LPN051819	Carol N. Baker	Buena Vista, Georgia
LPN062804	Shirley J. Walker	Tifton, Georgia
LPN078317	Kashina Tunstall	Thomaston, Georgia
LPN077532	Jenifer G. Aquino	Thomaston, Georgia
LPN063988	Lakeshia F. Price	Rex, Georgia
LPN062609	Beverly G. Griffin	McDonough, Georgia
LPN050365	Bonnie A. Dean	Brooklet, Georgia
LPN046464	Lucinda E. Moore	Reidsville, Georgia
LPN032235	Diane M. Milledge	Blyth, Georgia
LPN064730	Tunisha N. Brooks	Statesboro, Georgia
LPN077549	Shenekia T. Henderson	Mount Vernon, Georgia
LPN032424	Shelia E. Smith	Statesboro, Georgia
LPN047520	Melanie C. Powell	Vidalia, Georgia
LPN072762	Richard S. Gay	LaGrange, Georgia
LPN069021	Fanetta M. Hill	LaGrange, Georgia
LPN063487	Sheryl A. Miller	Dahlonega, Georgia
LPN061753	Thyoris Ball	Lithonia, Georgia

LPN067436	Constance L. Pollard	Atlanta, Georgia
LPN048833	Ingrid I. Akins	Rome, Georgia
LPN041250	Mattie L. Harris	Dallas, Georgia
LPN073731	Michelle a. Johnson	Powder Springs, Georgia
LPN075875	Andrea M. Allen	Fairburn, Georgia
LPN069714	Andrea L. Parton	Rome, Georgia
LPN072111	Georgia V. James	Kennesaw Georgia
LPN037489	Pamela L. Davis	Marietta, Georgia
LPN081112	Elizabeth M. Gonzales	Barnesville, Georgia
LPN057619	Daphne M. Johnson	Duluth, Georgia
LPN074932	Amy M. Pittman	Cartersville, Georgia
LPN059241	Lecrice U. Mack	Mableton, Georgia
LPN060026	Cindy L. Florence	Statesboro, Georgia
LPN061246	Wanda F. Brown	Covington, Georgia
LPN037750	Kimberlyn V. Rhodes	Lithonia, Georgia
LPN074039	Angela C. Brown	Suwanee, Georgia
LPN066212	Sharon B. Thompson	Decatur, Georgia

### **EXECUTIVE SESSION**

Ms. Sipple moved, Ms. Phipps seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§43-1-2(k); 43-1-19(h); 43-26-5 (c) and 43-26-11, to deliberate on applications and enforcement matters and to receive information on applications, investigative cases and pending cases. The motion passed unanimously.

At the conclusion of Executive Session Ms. Mitchell declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

### **LPN COGNIZANT REPORT – LPN REFRESHER PERMITS ISSUED (grid)**

Ms. Sipple moved to ratify the recommendations of the Cognizant Board Member to accept refresher program temporary permits issued. Ms. Fletcher seconded the motion and it carried unanimously.

**APP#125278-MD**  
**APP#1222907AD**

**APP#1243140 JM**  
**APP#1204248 MJ**

**APP#1241715 BW**

**APP#11237560 ST**

Ms. Sipple moved to require an 80 hours theory/80 hours clinical board approved refresher program on **APP#1223300AP.** Ms. Phipps seconded the motion and it carried unanimously.

### **LPN COGNIZANT REPORT (grid)**

Ms. Sipple moved to ratify the recommendations of the Cognizant Board Member on complaint and application cases as follows. Ms. Phipps seconded the motion and it carried unanimously.

LPNI110007	LPNI100310	LPNI100099	LPNI109178	LPNI110152	LPNI110045
LPNI100094	LPNI100086	LPNI100279	LPNI100323	LPNI100166	LPNI110063

LPNI100064	LPNI100085	LPNI100251	LPNI100079	LPNI100035	LPNI100624
LPNI100336	LPNI100184	LPNI100019	LPNI100278	LPNI110038	LPNI110041
LPNI100142	LPNI110067	LPNI110025	LPNI110011	LPNI100081	LPNI100377
LPNI100141	LPNI110052	LPNI110065	LPNI110029	LPNI110120	LPNI110094
LPNI110123	LPNI100298	LPNI110090	LPNI110127	LPNI110083	LPNI110122
LPNI110092	LPNI110128	LPNI110121	LPNI110130	LPNI110133	LPNI110131
LPNI110030	LPNI110132	LPNI110150	APP1243860	LPNI110063	LPNI – JLC
LPNI060170	LPNI110149	LPNI110151			

### **LICENSES ISSUED ADMINISTRATIVELY**

Ms. Fletcher moved to accept the list of licenses issued administratively by staff from August 16, 2010 to October 15, 2010. Ms. Sipple seconded the motion and it carried unanimously.

### **HEARING ON THE MATTER OF JOEL W. COLLIER**

*These proceedings were recorded by Court Reporter, Wanda Wilson, and by virtue of such recording are made a part of these minutes.*

The Board did not render a decision in this matter. The Board voted to accept an offer of settlement by Mr. Collier.

### **ATTORNEY GENERAL'S REPORT**

Ms. Sipple moved to accept **Private** Consent Orders on the following:

**LPN054190 GB**

**LPN068713 HF**

**LPN022974 JWC**

Ms. Phipps seconded the motion and it carried unanimously.

Ms. Fletcher moved to accept the Voluntary Surrender of License from Karri Gotari-Mugambi, LPN074368. Ms. Marshall seconded the motion and it carried unanimously.

Mr. Marshall moved to close LPNI090050 with a letter of concern (medication administration). Ms. Fletcher seconded the motion and it carried unanimously.

Ms. Phipps moved to close case LPN074616. Ms. Marshall seconded the motion and it carried unanimously.

Ms. Marshall moved to uphold the previous motion (June 2010) on LPNI100339. Ms. Phipps seconded the motion and it carried unanimously.

### **RULES AMENDMENTS**

Ms. Jackson reviewed the procedures involved in adopting rule amendments. The Board has the discretion to amend a rule and they may vote to adopt it as posted or make additional changes.

Ms. Lockwood moved to amend Rule 400-2-.01 Qualifications: Regular Examination Candidates. Amended. Ms. Sipple seconded the motion and it carried unanimously.

Ms. Marshall moved to vote that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office. Ms. Sipple seconded the motion and it carried unanimously.

**AMENDMENT TO RULE 400-2-.01 Qualifications: Regular Examination Candidates. Amended:**  
Underlined text is proposed to be added, lined through text is proposed to be deleted.

~~400-2-.01 Qualifications: Regular Examination Candidates~~

~~(1) Upon proof being properly submitted to the Board that the applicant has successfully completed a Georgia approved practical nursing program before the exam date and, upon proof that the applicant meets the statutory qualifications to become a licensed practical nurse in Georgia, and upon proof of payment of proper fees, the Board will allow the applicant to take such examination as prescribed therefor.~~

400-2-.01 Licensure by Examination

The Board will authorize an applicant for licensure, who has completed and graduated from a nursing education program as defined by O.C.G.A. § 43-26-32, to take the NCLEX-PN Examination after submitting to the Board proof of the following:

- (a) the applicant has successfully completed and graduated from a Board approved nursing education program prior to the licensing examination date;
- (b) the applicant must meet the statutory qualifications to become a licensed practical nurse in Georgia;
- and
- (c) the required fees have been paid.

Authority: O.C.G.A. §§ 43-1-25; 43-26-32; 43-26-35; 43-26-36 and 43-26-37.

**AMENDMENT TO RULE 400-2-.06 Temporary Permits. Amended**

Ms. Sipple moved to amend Rule 400-2-.06 entitled Temporary Permits. Amended. Ms. Phipps seconded the motion and it carried unanimously.

Ms. Lockwood moved that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office. Ms. Sipple seconded the motion and it carried unanimously.

Note: Underlined text is proposed to be added, lined through text is proposed to be deleted.

**400-2-.06 Temporary Permit.**

(1) Further Training: An applicant for licensure by endorsement or reinstatement required to complete further training through supervised clinical practice may be issued a temporary permit, according to the provisions of law, as follows:

(a) The temporary permit shall be valid up to ~~nine (9)~~ six (6) months or until final action upon the application for licensure by endorsement or reinstatement is taken by the Board and a license is issued, whichever occurs first. In either case, the temporary permit is valid for a period of ~~nine (9)~~ six (6) months. **Any extension of the ~~nine (9)~~ six (6) month temporary permit shall be at the discretion of the Board.**

(b) The holder of this temporary permit may obtain supervised clinical practice training under supervision as outlined in the board approved work proposal submitted to the board by the applicant on forms provided by the board.

(2) Endorsement and Reinstatement: An applicant for licensure by endorsement or reinstatement who has submitted a completed application and provided verification of active practice may be issued a temporary permit according to the provisions of law as follows:

(a) Applicant has provided a current copy of their licensed practical/vocational nurse license from a NCLEX jurisdiction.

(b) The holder of this temporary permit may perform nursing duties under the supervision of a licensed registered nurse, doctor, podiatrist or dentist.

(c) The temporary permit shall be valid up to ~~nine (9)~~ six (6) months or until final action upon the application for licensure by endorsement or reinstatement is taken by the Board and a license is issued, whichever occurs first. In either case, the temporary permit is valid for a period of ~~nine (9)~~ six (6) months. **Any extension of the ~~nine (9)~~ six (6) month temporary permit shall be at the discretion of the Board.**

Authority: O.C.G.A. §§ 43-26-35; 43-26-38 and 43-26-39.

#### **AMENDMENT TO RULE 400-3-.02 New Nursing Education Program Development**

Ms. Fletcher moved to amend Rule 400-3-.02, by returning paragraphs 2 – 14 which disappeared when paragraph 1 was amended in February of 2010, entitled New Nursing Education Program Development. Ms. Lockwood seconded the motion and it carried unanimously.

Ms. Lockwood moved to vote that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office. Ms. Fletcher seconded the motion and it carried unanimously

#### **400-3-.02 New Nursing Education Program Development.**

(1) Definitions.

(a) "Affiliating Clinical Facility" refers to a contracted health care agency utilized by a sponsoring agency for clinical experience of the students enrolled in a Board-approved nursing education program.

(b) "Approved Nursing Education Program" located in this state means a nursing education program approved by the board as meeting criteria established by the board.

An "approved nursing education program" located outside this state means a nursing education program that the board has determined to meet criteria similar to and not less stringent than criteria established by the board. In order to be approved by the board, a

nursing education program must be one that is offered by:

1. A unit of the University System of Georgia accredited by the Commission on Colleges of the Southern Association of Colleges and Schools;
2. An institution of the Technical College system of Georgia;
3. A nonprofit postsecondary institution of higher education that is accredited by a regional accrediting agency recognized by the United State Department of Education; or
4. a proprietary institution of higher education that is accredited by a regional accrediting agency recognized by the United States Department of Education.

(c) "Campus laboratory" refers to the area in the classroom building which has been designed and organized to simulate the actual hospital patient care setting and where students shall obtain initial practice on each other and/or mannequins prior to experience at the affiliating clinical facilities.

(d) "Clinical learning focus objectives" refer to those outcomes and competencies to be gained by student assignment to a specific affiliating clinical facility and/or area within the agency.

(e) "Clinical rotation plan" refers to the schedule by which students shall be assigned to and rotated through the appropriate experiences available at each affiliating clinical facility (The quarterly Clinical Rotation Plan), and to the plan by which students shall be assigned to and rotated through all of the affiliating clinical facilities during the entire nursing education program (The Master Clinical Rotation Plan).

(f) "Learning Resource Library" refers to published literature, audiovisual aids, and all other educational materials available to faculty and students in the nursing education program.

(g) "Master Curriculum" Plan refers to the written summary showing the sequence of all courses offered in the nursing education program. It includes the number of contact or actual clock hours for each theory and clinical component of each course, the total hours of theoretical and clinical per quarter, and the total hours of theory and clinical for the entire program.

1. Theory includes those learning activities which occur in the classroom and campus 'laboratory setting.

2. Clinical includes pre- and post-conferences, actual patient care experience, and other patient-centered learning activities which occur in the clinical facility.

(h) A "Nursing Education Program" refers to a Board-approved program of practical nursing which has met the requirements of Board Laws and Rules in its establishment and operation in this state.

(i) "Sponsoring Agency" refers to a parent institution of the nursing education program. The parent institution shall provide financial and administrative support during the establishment and operational existence of a Board-approved nursing education program. Any change in the parent institution's accreditation or affiliation shall be reported to the Board within 30 days of such change.

(j) "Survey of need" refers to statements from potential affiliating clinical facilities' nursing directors on agency letterhead which describe each agency's current staffing patterns, the current number of vacancies per type of nursing personnel category; and the projected utilization of each level of nursing personnel within the facility in response to the changes occurring in the health care delivery system.

(k) "Syllabus" refers to a written summary of a course in the nursing education program. It includes the course title and number, its credit distribution, placement in the curriculum sequence, prerequisite and corequisite courses, a course description, learning goals or objectives., related learning activities, and clinical experience facility, if



appropriate.

### **AMEND BY ADDING PARAGRAPHS (2) THROUGH (14)**

(2) At least twelve (12) months prior to the proposed enrollment of students in the first courses, the administrator of a sponsoring agency considering establishment of a nursing education program must submit a letter to the Board indicating intent to develop a program. The letter of intent shall include the following information:

(a) A documentation of need for graduates of the program (Survey of Need) which cannot be met by existing nursing education programs within a thirty (30) mile radius or by satellites of those programs within a sixty establishment (60) mile radius of the proposed site;

(b) Evidence that adequate clinical facilities are available for student experience;

1. Each potential affiliating clinical facility should submit a letter:

(i) expressing willingness to contract with the proposed new nursing education program for student experience; and

(ii) describing the specifics about nursing programs already utilizing the facility;

(iii) describing how it shall assure that the new program's clinical experience needs shall be met without overloading the agency;

2. At least three (3) licensed hospital or nursing home beds must be available for every one (1) student practical nurse at any given time;

3. At least 40% of the total required clinical experience hours must be obtained in the hospital setting;

(c) The availability of classroom and campus laboratory facilities and a learning resource library for the program;

(d) Evidence of financial resources for the planning, implementation and continuation of the program; and

(e) The estimated number of qualified applicants for initial and future classes as based upon a survey of the local community's interest in practical nursing education.

(3) At least ten (10) months prior to offering the first courses, the administrator of the sponsoring agency shall submit to the Board the following information:

(a) The official name of the proposed new nursing education program;

(b) The anticipated starting date of the program, the number of classes to be admitted per calendar year and the time(s) of admission of those classes, and the anticipated maximum number of students to be admitted per class;

(c) The official mailing address and telephone number for the program, and if different, the actual street location address for the classroom/laboratory/library building;

(d) A completed Clinical Facilities Information Sheet provided by the board which includes all requested specifics about the affiliating agencies;

(e) The Clinical Facility Self-Study Report from each proposed clinical facility affiliation which demonstrates compliance with board rules and which includes a current contract agreement between the sponsoring agency and the clinical facility and all other requested documentation;

(f) City/County maps which have been clearly marked to identify the actual locations of the nursing education program and each of its affiliating clinical facilities.

(4) After the Board has received and reviewed the letter of intent and the materials pursuant to Rule 400-3-.02(2) and (3), the Board shall conduct site visits to the proposed new nursing education program and all of its affiliating clinical facilities.

(a) If compliance with Board Laws and Rules has been demonstrated, the Board will grant Developmental Approval.

(b) If Developmental Approval is not granted, a written explanation shall be provided to the proposed new nursing education program.

(5) At least eight (8) months prior to the enrollment of students in the first courses, the following materials shall be submitted as Report I:

(a) The administrative structure of the sponsoring agency which demonstrates the lines of authority for the new nursing education program;

(b) A Nursing Faculty Qualification Record and a copy of the current Georgia Registered Nurse license which demonstrates compliance with Rule 400-3-.08, of the Practical Nursing Education Program Director or consultant who has been employed to continue the initial development of the new nursing education program;

(c) The program purpose, philosophy, and student terminal objectives pursuant to Rule 400-3-.06;



(d) A Master Curriculum Plan as described in Rule 400-3-.02(1)(f) and consistent with Rule 400-3-.07;

(e) The syllabi for all courses in the curriculum as described in Rule 400-3-.02(1)(i);

(f) A school/program catalog;

(g) All program and student policies shall include those which are specific to the nursing education program pursuant to Rule 400-3-.10(2). The policies should include: admission, academic standards, curriculum, student grievance, Occupational Safety and Health Administration Guidelines, and student health.

(6) At least four (4) months prior to the enrollment of students in the first courses, the following materials pertaining to each course to be offered during the first half of the curriculum shall be submitted as Report II:

(a) The specific theoretical and clinical objectives/competencies for each unit of study within each course;

(b) The course/teacher/clinical experience evaluation form(s) and procedure(s) which shall be used quarterly to critique all program learning activities and student/teacher interactions; AND

(c) The student learning and progress evaluation procedures and forms which shall be used in an ongoing critique of each student's theoretical and clinical progress toward each course's objectives and competencies.

(7) At least one (1) month prior to enrollment of students in the first courses, the completed Nursing Faculty Summary Sheet, the Nursing Faculty Qualification Records, and copies of current Georgia Registered Nurse licenses of the Practical Nursing Department Director and all nursing faculty shall be submitted as Report III. All nursing faculty must demonstrate the qualifications as set forth in Rule 400-3-.08.

(8) Provisional Approval shall be considered after the Board, reviews Reports I, II, and III and must be granted prior to the admission of students.

(a) If Provisional Approval is not granted, an explanation shall be included in the report to the school.

(b) A nursing education program with Provisional Approval is required to comply with all Board Laws and Rules pertaining to nursing education programs.

(c) A new program granted Provisional Approval will remain on Provisional Approval for two years or until its first graduating class has taken its initial licensing examination, whichever is earlier, and the scores report is reviewed by the Board.

(9) No later than one (1) month after the enrollment of students in the first courses, the following materials shall be submitted as Report IV:

(a) The actual start date of the program;

(b) The actual number of students enrolled;

(c) The projected completion/graduation date of the first graduates of the program; and

(d) The graduate evaluation forms and procedures which shall be used within the first year after graduation of each class to obtain job entry-level performance critiques from all graduates and their employers.

(10) The program shall be eligible for Full Approval if it has demonstrated compliance with all Board Laws and Rules, and if 80% of its first graduating class have passed their initial licensing examination after graduation during the period of Provisional Approval. Site visits to the program shall be conducted at least annually by the Board representatives until Full Approval is granted.

(11) The program shall be placed on Conditional Approval if it has demonstrated noncompliance with any of the Board Laws or Rules, OR if less than 80% of its first graduating class have passed their initial licensing examination during the period of Provisional Approval.

(a) Conditional Approval status shall continue for one additional year. During this year, the program must demonstrate compliance with all Board Laws and Rules AND the program must achieve a 80% pass rate of its graduates who have taken their initial licensing examination in order to receive Full Approval.

(b) Failure to achieve Full Approval within this three year period shall result in Withdrawn Approval pursuant to Rules 400-3-.03 and 400-3-.04.

(12) Graduates of a nursing education program which does not have Board approval shall be denied admission to the licensure examination.

(13) No later than six (6) months after the enrollment of students in the first courses, the following materials pertaining to each course to be offered during the remainder of the program's curriculum shall be submitted as Report V.

(a) The specific theoretical and clinical objectives/competencies for each unit of study within each course.

(b) Written plans for the utilization of affiliating clinical facilities as described in board rules.

(c) The student learning and progress evaluation procedures and forms which shall be used in an ongoing critique of each student's academic and clinical progress toward each course's objectives and competencies, if different from materials submitted in

## Report II.

(14) It is the responsibility of the sponsoring agency to submit two (2) copies of each required report to the board at least three (3) weeks prior to the scheduled board meeting at which the report is to be considered.

Authority OGCA §§ 43-26-32, 43-26-35.

## **EXECUTIVE SESSION**

Ms. Sipple moved, Ms. Lockwood seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§43-1-2(k); 43-1-19(h); 43-26-5 (c) and 43-26-11, to deliberate on applications and enforcement matters and to receive information on applications, investigative cases and pending cases. The motion passed unanimously.

At the conclusion of Executive Session, Ms. Mitchell declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

## **VOLUNTARY SURRENDER OF LICENSE**

**LPN077380 SAW** Ms. Marshall moved to refer to the Attorney General’s office for a public consent agreement for HIPPA violation and substandard care. Ms. Marshall also moved that the licensee’s employer be notified of the HIPPA violation. Ms. Fletcher seconded the motion and it carried unanimously.

**LPN054774 JAG** Ms. Phipps moved to accept the voluntary surrender of license LPN054774 Julie A. Garmon. Ms. Sipple seconded the motion and it carried unanimously.

## **APPLICATION REVIEW**

**LPNI110181 SEB** Ms. Sipple moved to request applicant to complete an 80/160 Refresher program prior to licensure. Ms. Lockwood seconded the motion and it carried unanimously.

**LPNI110183 CSS** Ms. Sipple moved to inform applicant that submitted information does not meet theory requirements. Applicant may submit a transcript to ensure that theory content hours have been met. Ms. Fletcher seconded the motion and it carried unanimously.

**LPNI110184 ARE** Ms. Sipple moved to deny licensure based on insufficient clock hours. Ms. Phipps seconded the motion and it carried unanimously.

**LPNI110186 RO** Ms. Sipple moved to proceed with licensure. Ms. Lockwood seconded the motion and it carried unanimously.

**LPNI110188 HBZ** Ms. Sipple moved to issue license by reinstatement upon successful completion of a Georgia Board Approved Refresher program consisting of 80 theory hours and 160 clinical hours. Ms. Phipps seconded the motion and it carried unanimously.

**LPNI110189 KSL** Ms. Sipple moved to issue license. Ms. Marshall seconded the motion and it carried unanimously.

**APP#1249511 JLL** Ms. Sipple moved to refer to Legal Services for a Private Consent Agreement for reinstatement with a fine of \$500.00 for unlicensed practice and proceed with licensure upon receipt of signed order and fine. Ms. Phipps seconded the motion and it carried unanimously.

**APP#1246883 LDR** Ms. Sipple moved to deny licensure and inform applicant that they must return to school and retake coursework to obtain a designation of Licensed Practical Nurse. Applicant does not need to retake the NCLEX-PN. Ms. Fletcher seconded the motion and it carried unanimously.

**APP1249781 BRS** Ms. Sipple moved to approve applicant to sit for NCLEX-PN examination and proceed with licensure upon receipt of passing score. Ms. Phipps seconded the motion and it carried unanimously.

**APP#1250366 PMD** Ms. Sipple moved to license applicant upon successful completion of a Georgia Board approved refresher program consisting of 80 theory hours and 160 clinical hours. Ms. Phipps seconded the motion and it carried unanimously.

**APP#1252671 LOR** Ms. Sipple moved to approve applicant to sit for NCLEX-PN examination and proceed with licensure upon receipt of passing score. Ms. Fletcher seconded the motion and it carried unanimously.

**APP#1218329 TPC** Ms. Sipple moved to approve applicant to sit for the NCLEX-PN examination and proceed with licensure upon receipt of passing score. Ms. Fletcher seconded the motion and it carried unanimously.

**APP#1247358 JKM** Ms. Sipple moved to license upon completion of a Georgia Board approved refresher program consisting of 80 theory hours and 80 clinical hours. Ms. Fletcher seconded the motion and it carried. Ms. Lockwood abstained.

**APP#1251192 WJM** Ms. Sipple moved to deny licensure based on insufficient clock hours. Ms. Phipps seconded the motion and it carried unanimously.

**APP#1215687 VDH** Ms. Sipple moved to issue license. Ms. Marshall seconded the motion and it carried unanimously.

**APP#1231469 TMH** Ms. Sipple moved to refer to Legal Services for a Private Consent Agreement for reinstatement with a fine of \$500.00 for unlicensed practice and proceed with licensure upon receipt of signed order and fine. Ms. Phipps seconded the motion and it carried unanimously.

**APP#1241540 DSS** Ms. Sipple moved to deny licensure and inform applicant that they must return to school and retake coursework to obtain a designation of Licensed Practical Nurse. Applicant does not need to retake the NCLEX-PN. Ms. Fletcher seconded the motion and it carried unanimously.

**APP#1235628 SLS** Ms. Sipple moved to refer to Legal Services for a Private Consent Agreement for reinstatement with a fine of \$750.00 for unlicensed practice and proceed with licensure upon receipt of signed order and fine. Ms. Phipps seconded the motion and it carried unanimously.

**APP1251947 RA** Ms. Sipple moved to issue license by reinstatement upon successful completion of a Board approved refresher program consisting of 80 theory hours and 160 clinical hours. Ms. Phipps seconded the motion and it carried unanimously.

**LPNI110185 JDB** Ms. Sipple moved to deny licensure based on fact that applicant did not graduate from a Board approved licensed practical nursing program. Ms. Fletcher seconded the motion and it carried unanimously.

**LPNI110182 MS** Ms. Marshall moved to deny licensure based on insufficient clock hours. Ms. Phipps seconded the motion and Ms. Sipple opposed the motion. Motion carried.

**LPNI110180 NVR** Ms. Sipple moved to refer to Legal Services for a Private Consent Agreement for reinstatement with a fine of \$500.00 for unlicensed practice and proceed with licensure upon receipt of signed order and fine. Ms. Phipps seconded the motion and it carried unanimously

**LPNI110179 BYH** Ms. Sipple moved to deny licensure based on fact that applicant did not graduate from a Board approved licensed practical nursing program. Ms. Fletcher seconded the motion and it carried unanimously.

**LPNI110178 NSL** Ms. Sipple moved to approve applicant to sit for the NCLEX-PN examination and proceed with licensure upon passing. Ms. Fletcher seconded the motion and it carried unanimously

**LPNI110177 TYF** Ms. Sipple moved to deny licensure based on an incomplete application (clock hours). Ms. Lockwood seconded the motion and it carried unanimously.

**LPNI110176 LJB** Ms. Sipple moved to deny licensure based on an incomplete application (employment verification). Ms. Lockwood seconded the motion and it carried unanimously

**LPNI110175 MCB** Ms. Sipple moved to refer to Legal Services for a Private Consent Agreement for reinstatement with a fine of \$500.00 for unlicensed practice and proceed with licensure upon receipt of signed order and fine. Ms. Phipps seconded the motion and it carried unanimously.

**LPNI110174 TAC** Ms. Marshall moved to deny licensure based on insufficient theory hours. Ms. Lockwood seconded the motion and it carried unanimously.

**APP#1240153 LHB** Ms. Sipple moved to deny licensure based on an incomplete application (employment verification). Ms. Lockwood seconded the motion and it carried unanimously

### **PETITION FOR RULES WAIVER**

**LPNI100291 AD** Ms. Lockwood moved to deny petition based on statutory requirements that applicant must graduate from an approved Licensed Practical Nursing Program. Ms. Sipple seconded the motion and it carried unanimously.

### **REQUEST TO LIFT RESTRICTIONS**

**LPNI080116 CJS** Ms. Sipple moved to lift narcotics restrictions and request licensee to notify board when she changes jobs or has a new employer. Ms. Fletcher seconded the motion and it carried unanimously.

### **CORRESPONDENCE**

**Letter from MS** Ms. Sipple moved to respond to correspondence that a LPN can do procedures under direct supervision of a MD. Ms. Fletcher seconded the motion and it carried unanimously.

**Letter from MP** Ms. Marshall moved to ask staff to reply to letter referring to Laws and Board Rules. Ms. Fletcher seconded the motion and it carried unanimously.

### **CALENDAR OF 2011 MEETINGS**

The Board has tentatively scheduled meetings for Calendar Year 2011 as follows:

February 9 – 10, 2011  
April 13-14, 2011  
June 8 – 9, 2011  
August 17-18, 2011  
October 19-20, 2011  
December 7-8, 2011

### **ELECTION OF OFFICERS**

Ms. Marshall moved to keep the same slate of officers for 2011. Ms. Fletcher seconded the motion and it carried unanimously. Officers for 2011 will be:

PRESIDENT	Barbara Mitchell
VICE PRESIDENT	Jane Sipple
COGNIZANT	Kellie Lockwood

There being no further business, the meeting adjourned at 6:20 p.m.

---

Barbara Mitchell, RN, NHA, **President**

---

James Cleghorn, **Executive Director**